

Dear Parent/Carer

Basic Skills Quality Mark

Please take the time to read this letter, as we have some important news regarding the recent achievement of the school that your son or daughter attends.

One of the jobs of the Basic Skills Agency is to award our Quality Mark to schools that have reached a high standard of teaching and learning in literacy and numeracy, and we are delighted to inform you that your child's school has been awarded the Basic Skills Primary Quality Mark.

Our Quality Mark is about the essential skills children need throughout their lives, such as reading, writing, spelling and number work. The Basic Skills Agency has recognised that your child's school:



- has a strategy and planning to improve children's reading, writing and number work;
- assesses children to find out if they need extra help;
- agreed targets for improving basic skills in the school;
- makes sure that there is planning to improve the reading, writing and number work of all children;
- reviews the progress made by all children in the school;
- provides training for staff so that they can teach more effectively;
- uses different methods of teaching based on children's learning styles and needs;
- has appropriate books, equipment and materials to help children improve;
- encourages parents and carers to help their children with reading, writing and number work;
- is improving the teaching and learning of literacy and numeracy in school.



The award is valid for three years, after which time the school can apply to have the award renewed for a further three years. The award is renewed if the school shows evidence of continued improvement in its provision of literacy and numeracy.

Your child's school was awarded the Quality Mark because of the hard work of all the staff who work in the school, so please feel free to pass your congratulations on to them as we have. We believe that it is important to support our schools so that all children leave school with the literacy, language and numeracy skills they need.

Yours sincerely,

P. E. Collard

Pat Collard
Joint Director
The Basic Skills Agency